

# **MERRIOTT PARISH COUNCIL**

## **Minutes of the Extraordinary PARISH COUNCIL meeting held JUNE 17<sup>th</sup> 2013**

### **DUE TO THE PRIVATE AND CONFIDENTIAL FINANCIAL INFORMATION FOR DISCUSSION THIS MEETING WILL BE CLOSED TO THE PRESS AND PUBLIC.**

Meeting commenced at 8pm.

**PRESENT:** Mr A Wallis (Chairman), Mr S Bending, Mr G Merrick, Mr M Steer, Mrs S Sumpter, Mr B Norton.

**IN ATTENDANCE:** Marion Andrews (Clerk) Mr J Wratten (Architect)

**APOLOGIES FOR ABSENCE:** Mr I Noble, Mr P Maxwell.

### **CODE OF CONDUCT AND DECLARATIONS OF INTEREST**

**2013/ 285** The Clerk reported that she had received Applications for Dispensation for each of the members present being Council Tax payers within the Parish. This allows discussion on the financial aspect of the Pavilion project from June for 6 months.

**2013/286** Cllr Steer declared an interest in the Community Pavilion as his family are members of MYFC.

**2013/ 287** Cllr Merrick declared an interest in Community Pavilion as his family are members of MYFC.

**2013/288** Cllr Bending declared an interest in Community Pavilion as his family are members of MYFC.

### **Receive report from Contractor & Parish Council Friday June 7<sup>th</sup>.**

**2013/289** The report was circulated to members with the agenda. It was proposed and RESOLVED unanimously to accept this report. There were no questions raised. The Clerk reported that the following ACTIONS had been completed since the meeting,

- HSE inspection and report received
- Letter to Users to keep Car Park access clear
- Application for Parish Council account with Buildbase completed and delivered

### **Receive verbal report from Architect**

**2013/290** Mr Wratten was invited to speak.

- The Building Regulations Inspector visited site today and has requested that the footings are at 7ft in places which will increase the required concrete from 9 to 34 sq metres. This incurs additional cost of £1,500 for materials and £1,500 on the build.
- The agreed plan with a shared toilet facility for Disabled and public will not be allowed as a separate designated disabled facility only is required. No make allowance for this it is suggested that the officials room is taken out and the whole area used for separate male/female/disabled toilets. Officials room to be resited.
- It is suggested that the current tractor shed is not demolished but refurbished to complement the Pavilion with 2 walls clad, Windows blocked, re roofed and a supply of electricity. ACTION; Architect to get quote from builder.

**2013/291** Cllr Steer asked that a detailed request of electricity supply requirements is drawn up and made ready for pricing. ACTION: Architect to provide.

### **Update on Grant Applications**

**2013/292** The application to SSDC for £12,500 was posted on June 3<sup>rd</sup> and supplementary information on the 5<sup>th</sup>. The Clerk reported that she had spoken with the Officer Ms Z Harris who stated that the earliest the application can be considered by Area West is August as the July agenda is already completed. In fact applications are not considered in retrospect. The Clerk asked if there is a procedure for appeal as this is in fact not in retrospect but at the time of the build which will not be completed until September. ACTION: Clerk to write letter to Area West Development Manager Mr A Gillespie.

The application for grant funding to Yarlinton's was completed and sent by e-mail as required.

The Health and Well Being Application for £1,000 has been secured.

### **Loan Provider and Loan Amount**

**2013/293** Information on the Public Works Loan Board loan rates were circulated with the agenda for information. The Clerk confirmed that the rates are set daily. The term of the loan will need to be in the region of 20 years to allow for annual repayment from the £9,000 the parish council will receive via the precept. Due to the possibility of additional build fees it was RESOLVED to increase the loan amount to £140,000. ACTION: RFO/Clerk to complete the application for the Public Works Loan Board.

**Date of next extra meeting Monday 24<sup>th</sup> June 8pm. Merriott Tithe Barn.**